



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: January 23, 2018

Subject: DECLARE Vacant Private/Non-Profit Sector Seat No. 2 on the Economic Opportunity Council

RECOMMENDATION(S):

ACCEPT resignation of Bhupen Amin, DECLARE a vacancy in Private/Non-Profit Sector Seat No.2 on the Economic Opportunity Council, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Director.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The duties and responsibilities of the Economic Opportunity Council include: reviewing fiscal and programmatic reports submitted by staff and the performance of Community Services Block Grant contractors and the Weatherization program services; selecting its officers and appointing members to EOC Committees; making recommendations to the Board of Supervisors on all program proposals and budgets related to Community Services Block Grant and the Weatherization program; and requiring and receiving budget and other reports prepared by staff every other month along with an Annual Report in September.

Mr. Amin was appointed to Private/Non-Profit Sector Seat No.2 on June 10, 2016. His

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/23/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 23, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: CSB (925) 681-6308

cc: Nancy Sparks

current term has an end date of June 30, 2019. He submitted his resignation from this seat effective December 31, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the Economic Opportunity Council will be unable to fill the vacancy.