



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Dianne Dinsmore, Human Resources Director  
Date: January 16, 2018

Subject: Reclassify the Deputy Director-Workforce-Exempt to EHS Deputy Bureau Director-Exempt

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**RECOMMENDATION(S):**

Adopt Position Adjustment Resolution No. 22226 to Reclassify the Deputy Director-Workforce Services-Exempt (XAD8) (unrepresented) to EHS Deputy Bureau Director-Exempt (XAD2), set on salary plan and grade B85 2044 (\$9026 -\$10,971), re-assign position #15727 and incumbent, and abolish the Deputy Director-Workforce Services-Exempt (XAD8) classification effective January 9, 2018.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

By Board of Supervisors approval the EHS Deputy Bureau Director-Exempt (XAD2) was established on November 14, 2017, and exempted from the merit system by the adoption of Ordinance 2017-02 on December 5, 2017. In support of the department's need for executive management to address the growth and changes to program services, manage State and Federal regulations and mandates, and to stay abreast of the changing trends facing social services programs and providers, the department is requesting to re-classify the current Deputy Director-Workforce Services-Exempt to EHS Deputy Bureau Director-Exempt, and

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/16/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Federal D. Glover, District V Supervisor

ABSENT: Karen Mitchoff, District IV Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: D.Dinsmore, HR Director  
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reassign the current funded position and incumbent to the new classification. The former Deputy Director-Workforce Services-Exempt classification is no longer needed and will be abolished.

#### CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the department's organizational structure will not have the executive management infrastructure needed to manage State and Federal regulations changes that impact social services program services administered by the department.

#### ATTACHMENTS

P300 #22226