



**Contra
Costa
County**

To: Board of Supervisors

From: Brian M. Balbas, Interim Public Works Director/Chief Engineer

Date: January 16, 2018

Subject: Approve a contract amendment with Protiviti Government Services, Inc., for computer programming services.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Interim Public Works Director, or designee, to execute a contract amendment with Protiviti Government Services (Protiviti), Inc., effective January 16, 2018, to increase the payment limit by \$155,000, to a new payment limit of \$355,000, and to extend the contract termination date from March 20, 2018 to March 20, 2019, for temporary placement of a computer programmer, Countywide.

FISCAL IMPACT:

100% Various Special Revenue Funds

BACKGROUND:

The Public Works Department is in the process of creating decision support tools for asset management. Public Works Information Technology division (IT) does not currently have the capacity to keep up with requests. The contract programming resource provided under this Contract will be tasked with creating the software tools necessary to provide the Interim Public Works Director and the County Administrator with meaningful decision support data for asset management. The consultant will also cross-train Public Works IT staff on the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/16/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: Karen Mitchoff, District IV
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Barry Schamach, (925)
313-2185

cc:

programming methodology that is used for this work.

On March 21, 2017, the Public Works Director approved an initial contract with Protiviti for \$85,000 for temporary placement of a computer programmer. This original

BACKGROUND: (CONT'D)

contract amount was based on an estimated 'level of effort' that turned out to be too low; subsequently, an Amendment to increase the original contract amount by \$115,000 was approved by the Board of Supervisors on August 15, 2017. Since that time, the scope of work has expanded to include the import of legacy data and the writing of budget reports. The additional funds provided by this amendment will allow for the completion of this new work, as well as delivery of the 'Debt Service' and 'Cost Data' applications that were called out in the original contract's Service Plan.

CONSEQUENCE OF NEGATIVE ACTION:

Without Board approval, Public Works IT will not be able to provide the Interim Public Works Director and County Administrator with the decision support tools that are required for the effective management of the County's real estate portfolio.