



Contra Costa County

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 9, 2018

Subject: Reallocate the Director, Office of Communications and Media Salary Schedule

RECOMMENDATION(S):

Adopt Position Adjustment Resolution No. 22221 to reallocate salary plan and grade B82 1821 (\$7,456.80 - \$9,085.38) to B85 1002 (\$8,227.03 - \$10,000.00) of the Director, Office of Communications and Media (ADSB) (unrepresented) classification.

FISCAL IMPACT:

Upon approval, this action will result in annual costs of approximately \$14,070 of which \$3,095 is increased retirement costs. (100% Cable Franchise Fees)

BACKGROUND:

The Director, Office of Communications and Media incumbent resigned in December 2017 to accept a position with another agency. In preparing to recruit for the position, Human Resources conducted a compensation survey and found the classification to be below market.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/09/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 9, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Laura Strobel (925)
335-1091

cc:

The current salary range includes nine merit steps and two performance steps. The recommended salary range is higher and moves the classification into a five merit step range.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the County will have difficulties recruiting and retaining qualified candidates

ATTACHMENTS

P300 22221