



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Interim Public Works Director/Chief Engineer
Date: January 16, 2018

Subject: Approve a purchase order with Southern Counties Fuel, Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Interim Public Works Director, a purchase order with Southern Counties Fuel in an amount not to exceed \$900,000 for the purchase of fuel for the period of February 1, 2018 through January 31, 2019, Countywide.

FISCAL IMPACT:

100% Fleet Services, ISF budgets.

BACKGROUND:

Public Works Fleet Management is responsible for the County fueling station on Waterbird Way. The Materials Management division purchases fuel for the station by accepting daily bids from fuel distributors. They currently have five vendors submitting bids and are set up to purchase from four of them. Any local vendors interested in supplying fuel to the County are encouraged to visit the Public Works Materials counter and get the necessary information to start submitting daily bids. Two of our vendors are in need of a new purchase

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/16/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: Karen Mitchoff, District IV
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 16, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stan Burton
925.313-7078

cc:

order. Southern Counties is our primary vendor, followed by Golden Gate, Ramos, and Hunt & Sons.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, fuel for the Waterbird Fueling Facility will not be purchased.