



**Contra  
Costa  
County**

To: Board of Supervisors  
From: David O. Livingston, Sheriff-Coroner  
Date: January 9, 2018

Subject: Purchase Order - Waxie Sanitary Supply

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Sheriff-Coroner, a purchase order with Waxie Sanitary Supply, in an amount not to exceed \$225,000 for the purchase of miscellaneous janitorial supplies as needed within the County's detention facilities for the period January 1, 2018 through December 31, 2019.

**FISCAL IMPACT:**

\$225,000. 100% General Fund; Budgeted.

**BACKGROUND:**

Detention purchases janitorial supplies for over 2000 inmates. Items include over 100 cases a week of toilet paper, paper towels, hand soap, gloves & other cleaning chemicals and supplies. Waxie Sanitary Supply serves as a secondary supplier to Clean Source and is a GSD-select vendor. Pricing as per national IPA Janitorial and Sanitation Supplies Agreement #1004849.

**CONSEQUENCE OF NEGATIVE ACTION:**

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/09/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 9, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Liz Arbuckle,  
925-335-1529

The Sheriff's Office would be unable to acquire janitorial supplies on an as needed basis through Waxie Sanitary.

CHILDREN'S IMPACT STATEMENT:

No impact.