



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: December 19, 2017

Subject: County Sponsored 20th Annual Arts Recognition Awards Event

RECOMMENDATION(S):

APPROVE and AUTHORIZE Arts and Culture Commission of Contra Costa County (AC5), with direct administrative support and budgetary oversight of the County Administrator, or designee, to host the 20th Annual Arts Recognition Awards event to be held on January 14, 2018, pursuant to Administrative Bulletin No. 114.

FISCAL IMPACT:

Approval of this request will result in approximate County expenditures of \$4,500. AC5 will use state funding and budgeted general funds for these expenditures. Additionally, AC5 will also receive donated goods and services to offset some of the County expenses that will also support the State required in-kind match.

BACKGROUND:

AC5 annually recognizes local individuals and organizations who have made a significant artistic or philanthropic contribution to the Arts in Contra Costa County. Typically AC5 hosts a small reception for the Arts Recognition Awards winners in October or November when the awardees are announced and recognized at a Board of Supervisors meeting. Since 2017 marks the 20th anniversary of the Arts Recognition Awards program, AC5 has

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **12/19/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 19, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Enid Mendoza, (925)
335-1039

cc:

budgeted funds to make this a special

BACKGROUND: (CONT'D)

event that will recognize the 2017 winners, as well as, bring previous awardees together with local artists, organizations and community members to celebrate all recipients for their contributions to advancing the arts in our County.

To minimize the fiscal impact of this event, AC5 will receive donated goods and services for this event. These include pro bono entertainment and donated beverages, equipment and services. Event preparation and day of coordination has and will rely on volunteers including members of AC5. However, approximately \$3,000 for food, refreshments, and services and approximately \$1,500 for marketing and outreach swag, flowers, awards and other event supplies and services will be necessary to host the event.

Pursuant to Administrative Bulletin 114, AC5 has requested the support of the County Administrator's Office to secure all necessary approvals to host this event and process the expenditures appropriately.

CONSEQUENCE OF NEGATIVE ACTION:

AC5 will not be able to host the 20th Annual Arts Recognition Awards.