



Contra Costa County

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 9, 2018

Subject: Approve a Change Order for Blanket Purchase Order with Graybar Electric Company for Supplies

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent or designee to execute, on behalf of the Department of Information Technology, a blanket purchase order amendment with Graybar Electric Company to extend the term from December 31, 2017 through December 31, 2018 with no change to the payment limit, for the procurement of radio, telecommunications equipment and parts, as needed.

FISCAL IMPACT:

\$2,500,000 (100% User Fees); all costs are charged to the ordering departments through DoIT's billing process.

BACKGROUND:

The Department of Information Technology's Telecommunications and Radio divisions require the ability to readily purchase parts and supplies in order to complete Work Order requests and other jobs submitted by their customers. The pricing is pursuant to U.S. Communities Contract Master Agreement NO. MA-IS-1-1540125 solicited by the County of Los Angeles, California, terms January 1 - December 31, 2018 with an option to renew for (2) additional (1) year periods.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/09/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 9, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Joanne Buenger, Deputy
CIO 925-313-1202

By: June McHuen, Deputy

cc:

In accordance with Administrative Bulletin No. 611.0, blanket purchase orders in excess of \$100,000 require Board of Supervisors approval. The County Administrator's Office has reviewed this request and recommends approval.

CONSEQUENCE OF NEGATIVE ACTION:

If the action is not approved, DoIT will not have the means necessary to process and pay anticipated expenses through the Blanket Purchase Order.