



Contra
Costa
County

To: Board of Supervisors

From: Jeff Carman, Chief, Contra Costa County Fire Protection District

Date: August 7, 2018

Subject: Establish the classification of Fire District Aide-Exempt

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22264 to establish the classification of Fire District Aide-Exempt (RBW1) at salary plan and grade F85 0288 (\$1,906 - \$2,317) in the Contra Costa County Fire Protection District.

FISCAL IMPACT:

If approved, the fiscal impact of establishing this classification will be negligible. The Fire District already has a cadre of Student Interns assigned to various divisions. Some of the Fire District's current cadre of Student Interns will be replaced by Fire District Aides. It is not anticipated that this transition will have a meaningful impact on temporary wages.

BACKGROUND:

The Human Resources Department recommends creation of Fire District Aide-Exempt pursuant to Administrative Bulletin 430.1.

Creation of the Fire District Aide-Exempt classification is necessary to accomplish

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/07/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Candace Andersen, District II Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 7, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Denise Cannon,
925.941.3300 x1301

BACKGROUND: (CONT'D)

time-limited non-professional work in the Fire District under direct supervision. This classification is distinguished from the class of Student Intern in that the latter requires current enrollment in Fire/EMS related college courses or possession of a degree and limits incumbents to working 20 hours per week. The establishment of this classification will give the Fire District the flexibility to hire temporary/seasonal workers during fire season, weed abatement season, Firefighter Recruit academies, and for additional logistics and administrative support as needed.

CONSEQUENCE OF NEGATIVE ACTION:

The Fire District will not have the flexibility to hire temporary/seasonal workers as needed.

ATTACHMENTS

AIR 32130 P300 22264 Establish Fire District Aide - Exempt