SEAL OF

Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Interim Public Works Director/Chief Engineer

Date: December 19, 2017

Subject: Execute a Lease for office space at 3024 Willow Pass Road, Suite D, Concord, for the Health Services

Department, ABCD program.

RECOMMENDATION(S):

APPROVE the Interim Public Works Director, or designee, to execute a lease with 3052 Willow Pass Road LLC, for a term of 5 years for 1,463 square feet of rentable office space at 3024 Willow Pass Road, Suite D, Concord, for the Health Services Department - Autism, Behavior and Child Development Center (ABCD) program, at an initial annual rent of \$35,988 for the first year with annual increases thereafter, with two five-year renewal terms, under the terms and conditions set forth in the lease.

AUTHORIZE the Interim Public Works Director, or designee, to execute the lease on behalf of Contra Costa County, and any renewal options under the terms and conditions set forth in the lease.

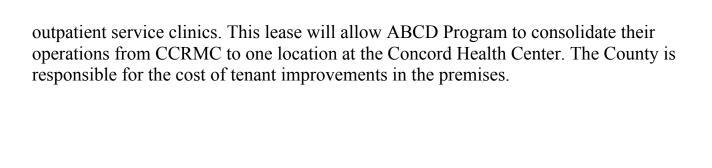
FISCAL IMPACT:

100% Enterprise 1 Fund

BACKGROUND:

The space that the Health Services Department - ABCD program occupies must be licensed under Contra Costa Regional Medical Center (CCRMC) to see patients associated with

✓ APPROVE	OTHER
Action of Board On: 12/19/2017 APPROVED AS RECOMMENDED OTHER	
Clerks Notes:	
VOTE OF SUPERVISORS	
AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown. ATTESTED: December 19, 2017 David Twa, County Administrator and Clerk of the Board of Supervisors By: Stephanie Mello, Deputy
Contact: Julin Perez, (925) 313-2010	



CONSEQUENCE OF NEGATIVE ACTION:

If this lease is not approved, the Health Services Department will continue to operate from multiple locations, and not be able to hire staff to support the growth of the ABCD Program and the County will incur additional expenses in finding a new location.

ATTACHMENTS

Exhibit C

Exhibit C #2

Lease #2

Lease