



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: December 12, 2017

Subject: Add One Network Administrator I and Cancel One Information Systems Technician II Position in the Employment and Human Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22116 to add one Network Administrator I (LNSA) (represented) position at Salary Plan and Grade ZA5 1694 (\$6,380-\$7,755) and cancel one Information Systems Technician II (LTVB) (represented) vacant position #15333 at Salary Plan and Grade TB5 1496 (\$5,244-\$6,374) in the Administrative Services Bureau of the Employment and Human Services Department.

FISCAL IMPACT:

Approval of this action will result in increased personnel costs of \$22,354, with pension costs accounting for \$7,824 of the increase. The position is funded by 42% Federal revenue, 48% State revenue, and 10% County general funds that results in an annual net county cost of \$2,235. The net county cost for the remainder of FY 2017/18 is expected to be \$1,304.

BACKGROUND:

The Employment and Human Services Department's Information Technology Division provides application development and support to all the bureaus within the Department. The Department is requesting to add one Network Administrator I position to address the 20-plus projects that need network administration support to complete. The Department's

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/12/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 12, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Holly Trieu,
925-608-5024

cc: Holly Trieu

existing network and server infrastructure is quickly growing as we implement new technology to enhance our ability to serve our customers.

BACKGROUND: (CONT'D)

The position will establish internal capacity to oversee the network and to be more responsive to new technologies that arrive on the market. The position will allow the department to leverage new technology to better support our mission to serve the citizens of Contra Costa County.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Department will not be able to complete networking projects it has planned to improve client services.

ATTACHMENTS

P300 No. 22116 Dec17