



**Contra
Costa
County**

To: Board of Supervisors
From: Joseph E. Canciamilla, Clerk-Recorder
Date: December 19, 2017

Subject: Contract for Remote Data Backup Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Clerk-Recorder, or designee, to execute a contract including County indemnification obligations with Iron Mountain Information Management Services, Inc., in an amount not to exceed \$20,000 for remote data backup services for the term of three years beginning January 1, 2018 through December 31, 2020.

FISCAL IMPACT:

Funds have already been appropriated in the FY 2017-18 budget for this service. Board approval is required due to indemnification provisions in the contract.

BACKGROUND:

The Elections Division currently uses Iron Mountain for off site storage of backup tapes. The new service provides for scheduled secure electronic transmission for data backup and recovery in a cloud hosted solution. The contract obligates the County to indemnify Iron Mountain for third party claims arising out of any data that may infringe on third party rights.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **12/19/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 19, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Scott Konopasek,
925-335-7808

cc:

If not approved, the Elections Division will continue to weekly store backups on magnetic tapes which are kept off-site. If a cybersecurity event were to occur, the Elections Division may be vulnerable to greater data loss due to the reduced frequency of backups.