



**Contra
Costa
County**

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: December 19, 2017

Subject: Park Dedication Funds for the Urban Tilth Park Project

RECOMMENDATION(S):

1. AUTHORIZE the Auditor-Controller to transfer \$31,307 from the Park Dedication Trust Accounts (8136 1003 03015 and 8136 1003 3029) listed to the Contra Costa County Public Works Department to finance County activities related to implementing the Urban Tilth Project at 323 Brookside Drive, in Richmond.

2. APPROVE Appropriation and Revenue Adjustment No. 5038 authorizing new revenue in the amount of \$31,307 from Park Dedication Funds and appropriating it to the Public Works Department to finance County activities related to implementing the Urban Tilth Project at 323 Brookside Drive, in Richmond.

FISCAL IMPACT:

No impact to the General Fund. 100% Park Dedication Trust in the amount of \$31,307: accounts 8136 1003 03015 (\$2,734) and 8136 1003 3029 (\$28,573).

BACKGROUND:

On March 12, 2013, the Board of Supervisors authorized \$225,000 of Park Dedication funds to be used to purchase 323 Brookside Drive in North Richmond from the Contra

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **12/19/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 19, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Kristine Solseng (925)
674-7809

cc:

Costa County Flood Control and Water Conservation District as the first step in transforming the property into an Urban Farm. The parcel was part of a larger property purchased by the District's San Pablo Creek flood protection project in the 1980's. The three-acre remainder parcel at 323 Brookside Drive was surplus property and no longer needed for flood protection purposes.

BACKGROUND: (CONT'D)

Public Works staff costs associated with the purchase of the property from the Flood Control District were included as part of the purchase arrangement. However, staff costs associated with Urban Tilth's project including preparation of lease documents, environmental clearance and site preparation were not funded through the purchase. Urban Tilth pays the County \$500 yearly to lease the property and this will cover the ongoing management of the lease, but does not cover the costs expended to implement the lease which total \$27,851.90. Public Works has requested Park Dedication Funds to cover these costs. The Department of Conservation and Development staff has identified two Park Dedication sub-accounts to be used for this purpose. There is a combined amount of \$31,307.41 in the two accounts that can be allocated to Public Works for costs associated with implementation of the lease. The remaining balance of \$3455.51 will be reserved and potentially used for future staff costs necessary to assist Urban Tilth with further development of the property for park purposes.

The proposed Park Dedication Accounts identified for this project are: 8136 1003 03015 and 8136 1003 3029.

It is policy of the County to utilize Park Dedication funds to meet local park needs. This action is consistent with that policy.

CONSEQUENCE OF NEGATIVE ACTION:

Public Works will have to find an alternate source of funding for management of the Urban Tilth lease.

ATTACHMENTS

TC24/27_5038