



**Contra  
Costa  
County**

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: December 12, 2017

Subject: Purchase Order for Software One, Inc. and Microsoft Enterprise Agreement Renewal

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Director, to execute (1) a Purchase Order with Software One, Inc., in an amount not to exceed \$4,426,560, and (2) Program Signature forms for Microsoft Enterprise Enrollment and cloud services for the purchase of Microsoft Office products for the period January 1, 2018 through December 31, 2020.

**FISCAL IMPACT:**

100% funding is included in the Hospital Enterprise Fund I budget.

**BACKGROUND:**

Health Services Department (HSD) plans to renew licensed Microsoft products and support through Microsoft's authorized third party reseller Software One, Inc., and enroll in a new Enterprise Agreement for the licensing of Microsoft applications currently in use. Licenses for additional applications will be included for the Office 365 Transition Project, which will allow HSD Information Technology Unit to create centralized user management of email and business productivity systems, eliminate maintenance cost of physical hardware within the Data Center, and reduce cost on backup and storage infrastructure. The purchased

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☒ APPROVE ☐ OTHER  
☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **12/12/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 12, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: David Runt,  
925-335-8700

cc: Tasha Scott, Marcy Wilhelm, Allyson Eggert

services include Microsoft's cloud hosted services for e-mail and other cloud based applications.

Software One, Inc. will invoice County on an annual basis for each year's subscription term.

CONSEQUENCE OF NEGATIVE ACTION:

Without an enterprise agreement for Microsoft products, the Health Services Department would lose volume pricing and be out of compliance for licensed hardware and software which would put patient health data at risk.