



**Contra  
Costa  
County**

To: Board of Supervisors

From: Brian M. Balbas, Interim Public Works Director/Chief Engineer

Date: December 12, 2017

Subject: Adopt Resolution of Acceptance and Notice of Completion for the Renovations and Remodeling Project at 625 Court Street, Martinez

### **RECOMMENDATION(S):**

(1) ADOPT Resolution No. 2017/439 accepting as complete, the construction contract work performed by Thompson Builders Corp. for the Renovations and Remodeling at the Contra Costa County Finance Building Project at 625 Court Street, Martinez, as recommended by the Interim Public Works Director. Project No. 250-12015.

(2) DIRECT the Clerk of the Board to file with the County Recorder a certified copy of Resolution No. 2017/439 and the attached Notice of Completion no later than fifteen (15) days after adoption.

### **FISCAL IMPACT:**

There is no direct fiscal impact resulting from the adoption of the Resolution of Acceptance and Notice of Completion, but the adoption and recording will limit the period for filing stop payment notices and bond claims on this contract.

### **BACKGROUND:**

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **12/12/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

#### **VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 12, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Ramesh Kanzaria,  
(925) 313-2000

By: June McHuen, Deputy

cc:

The Contra Costa County Finance Building, an historic building that currently houses the offices of the County Auditor-Controller and the County Treasurer-Tax Collector at

## BACKGROUND: (CONT'D)

625 Court Street, Martinez, was identified under the County's Facilities Life-cycle Improvement Program (FLIP) as a building that required immediate attention. The purpose of this project was to maintain, repair, and restore portions of this existing public historical structure in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring, and Reconstructing Historic Buildings. The project included installation of a new roof and ornamental sheet metal, upgrading of restrooms to comply with the Americans with Disability Act (ADA), replacement of public counter areas, installation of a new fire sprinkler system, cleaning and repainting of the masonry exterior, replacement of the main electrical switchgear, and refurbishing of the doors and guard rails.

A construction contract in the amount of \$4,959,175 for the Renovations and Remodeling of the Contra Costa County Finance Building was awarded on August 18, 2015, to Thompson Builders Corp. of Novato. The project has now been completed and the Interim Public Works Director recommends that the Board adopt Resolution No. 2017/439 accepting the contract work as complete. Following project completion, the contractor will still be responsible for completing \$30,173 in minor punch list items listed in the Withhold Agreement signed by the contractor on November 27, 2017.

## CONSEQUENCE OF NEGATIVE ACTION:

Accepting a contract as complete is standard procedure and allows for proper closeout of the contract. If the above contract is not accepted as complete, the period for filing stop payment notices and bond claims may be extended and the County will incur expenses for additional contract administration.

## ATTACHMENTS

Resolution No. 2017/439

Notice of Completion

Withhold Summary