



**Contra
Costa
County**

To: Board of Supervisors

From: Brian M. Balbas, Interim Public Works Director/Chief Engineer

Date: December 19, 2017

Subject: Contract amendment with Francisco & Associates, Inc., for on-call engineering assessment services.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Interim Public Works Director, or designee, to execute amendment to the Consulting Services Agreement with Francisco & Associates, Inc., effective December 19, 2017, to extend the contract termination date from February 28, 2018 to December 31, 2018, and to increase the payment limit by \$50,000 to a new payment limit of \$250,000, to continue providing assessment engineering services to complete existing projects, Countywide.

FISCAL IMPACT:

100% Special Revenue Funds.

BACKGROUND:

On December 9, 2014, the Board of Supervisors approved a contract with Francisco & Associates, Inc., to provide on-call assessment engineering services. Special Districts staff

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **12/19/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 19, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Rochelle Johnson,
(925) 313-2299

By: June McHuen, Deputy

recommends extending the contract termination date from February 28, 2018, to December 31, 2018, and increasing the payment limit by \$50,000 to a new payment limit of \$250,000. This work is time sensitive and amending the contract termination date and payment limit will allow the Consultant

BACKGROUND: (CONT'D)

to complete the scope of work to develop assessments and related reports for various special districts per schedule. This work is anticipated to end in late 2018.

CONSEQUENCE OF NEGATIVE ACTION:

Without Board approval, the Consultant will not be able to complete projects that are scheduled to end beyond the current contract term.