



**Contra
Costa
County**

To: Board of Supervisors

From: Brian M. Balbas, Interim Public Works Director/Chief Engineer

Date: November 14, 2017

Subject: Contract amendment with JK2 & Associates, Inc., for real estate planning services for the Oak Park Sale of Surplus (South Pleasant Hill Parcels)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Interim Public Works Director, or designee, to execute a contract amendment with JK2 & Associates, Inc., effective October 1, 2017, to increase the payment limit by \$125,000 to a new payment limit of \$220,000, and to extend the termination date from January 31, 2019 to December 31, 2019, for continued real estate planning services for the Oak Park Sale of Surplus (South Pleasant Hill Parcels), Pleasant Hill area. (District IV)

FISCAL IMPACT:

100% General Fund

BACKGROUND:

The County owns 3 properties in the South Pleasant Hill area. One 10 acre parcel on Oak Park Boulevard south of the Pleasant Hill Middle School is currently vacant (the School District has an ownership interest in 2 of the 10 acres). The County also owns the Pleasant Hill Library and Administrative offices on a 4.8 acre parcel south and west of the Pleasant Hill Middle School.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/14/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: Diane Burgis, District III
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 14, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Karen Laws (925)
313-2228

cc:

In February 2014, the Board of Supervisors authorized County staff to work with the City of Pleasant Hill regarding the disposition of the County parcels. County staff has been in discussions with City staff on the allowable uses and development of the property. In preparation of placing the parcels on the market for sale, JK2 & Associates was selected to assist staff with real estate planning services for the County's parcels.

CONSEQUENCE OF NEGATIVE ACTION:

Staff will not be able to move forward with the planning process, which would delay placing parcels on the market.