



**Contra  
Costa  
County**

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: November 14, 2017

Subject: Purchase Gift Cards for the Health Care for the Homeless Project

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**RECOMMENDATION(S):**

Authorize the Purchasing Agent on behalf of the Health Services Department, to purchase food for the Program Governance Meetings totaling \$4,500 (15 people at \$20 each for 15 months) and gift card incentives totaling \$500 for the Health Care for the Homeless Program participants, for the period from November 1, 2017 through January 31, 2019.

**FISCAL IMPACT:**

Funded 100% by the U.S. Health Resources and Services Administration (HRSA) Grant funds. No County funds required.

**BACKGROUND:**

The Health Care for the Homeless Program received a grant from Health Resources and Services Administration to provide health care for the homeless population in Contra Costa County. A requirement of the grant is to establish and maintain Program Governance through a Co-Application Governing Board for Health Care for the Homeless program evaluation and CEO/Program Director evaluation. Additionally, another component of the grant is to conduct monthly focus groups with participants in the program and to offer incentives to those who participate. The Health Service Department anticipates purchasing

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/14/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Karen Mitchoff, District IV  
Supervisor

ABSENT: Diane Burgis, District III  
Supervisor  
Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 14, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Dan Peddycord,  
925-313-6712

100 \$5 gift cards as incentives and providing food at the Program Governance meetings. Included in the approved grant budget is a line item for food/incentives at an annual amount of \$5,000.

BACKGROUND: (CONT'D)

Approval of these purchases will cover food for the governance meetings and gift cards for the Health Care for the Homeless Program, through January 31, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If these purchases are not approved, the Health Care for the Homeless Program would not be fulfilling the goals outlined in the HRSA Grant.