



Contra
Costa
County

To: Board of Supervisors
From: Beth Ward, Animal Services Director
Date: November 14, 2017

Subject: Purchase Order with MWI Veterinary Supply Co.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Animal Services Director, a purchase order with MWI Veterinary Supply Co. in an amount not to exceed \$900,000 for veterinary pharmaceutical supplies and chemicals for the Animal Services Department, for the period October 1, 2017 through September 30, 2019.

FISCAL IMPACT:

Upon approval of this action, the department estimates costs to be \$450,000 per year. These expenses will be funded 32% by User Fees, 31% by City Revenues, and 37% by County General Fund.

BACKGROUND:

The department's in-house medical program requires access to a large variety of pharmaceutical and chemical supplies for the thousands of animals it cares for each year. The Purchasing Department conducted a formal competitive bid process in 2017 on behalf of Animal Services and awarded MWI Veterinary Supply Co. the purchase order for FY 2017/2018 and FY 2018/2019.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 11/14/2017 ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: Diane Burgis, District III
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 14, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Yolanda Long,
925-608-8413

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this purchase order would severely impact the ability of the Department to provide required medical care for the animals in the County's two shelters.