



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Interim Public Works Director/Chief Engineer  
Date: November 14, 2017

Subject: Approve a Purchase Order with Enterprise Rent-A-Car.

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Interim Public Works Director, or designee, to execute a purchase order with Enterprise Rent-A-Car in an amount not to exceed \$190,000, for car and light truck rentals, for the period of November 1, 2017 through October 31, 2019, Countywide.

**FISCAL IMPACT:**

This cost is to be funded through Public Works Fleet ISF budget and user departments. (100% Internal Service Fund)

**BACKGROUND:**

Public Works Fleet Services is responsible for county wide vehicle rentals. There are various reasons for requiring vehicle rentals. Departments request rental vehicles to temporarily replace County vehicles with serious problems or damage. Rental vehicles are also requested to fill the need for annual events such as elections or book drives. Fleet Services is requesting a two year purchase order for vehicle rentals.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: 11/14/2017 ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Karen Mitchoff, District IV  
Supervisor

ABSENT: Diane Burgis, District III  
Supervisor  
Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 14, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stan Burton, (925)  
313-7077

cc:

**CONSEQUENCE OF NEGATIVE ACTION:**

If this agreement is not approved, renting cars and light trucks through Enterprise Rent-A-Car will discontinue.