



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Interim Public Works Director/Chief Engineer  
Date: November 14, 2017

Subject: Approve a Purchase Order Amendment with Lehr Auto Electric, Inc.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Interim Public Works Director, a purchase order amendment with Lehr Auto Electric, Inc., to increase the payment limit by \$150,000 to a new payment limit of \$800,000, for emergency vehicle parts and accessories, with no change to the original term of February 1, 2016 through January 31, 2018, Countywide.

**FISCAL IMPACT:**

100% Fleet Internal Service Fund

**BACKGROUND:**

Public Works Fleet Services purchases and outfits all emergency services vehicles for the County. This includes vehicles from the Sheriff, Public Works, Animal Services, Probation, District Attorney and Health Services. The Sheriff's vehicles take up the vast majority of this commodity. Outfitting includes lights, consoles, electrical switching, electronics, wiring, and other hard parts such as partitions, consoles and trunk slider trays. This commodity was originally bid on BidSync #1301-003 and awarded to Lehr Auto Electric,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 11/14/2017 ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Karen Mitchoff, District IV  
Supervisor

ABSENT: Diane Burgis, District III  
Supervisor  
Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 14, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stan Burton, (925)  
313-7077

cc:

Inc. This request is to amend the value of the purchase order to allow Fleet to purchase emergency vehicle parts and equipment through the termination date of January 31, 2018. Fleet staff is currently preparing a new bid for this commodity due to replace this purchase order in February 2018.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, the purchase of emergency vehicle parts and accessories through Lehr Auto Electric, Inc., will discontinue.