



**Contra
Costa
County**

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: January 9, 2018

Subject: Cancel one (1) Administrative Lieutenant position, one (1) Sergeant position, Add one (1) Assistant Sheriff-Exempt position to the Sheriff's Office

RECOMMENDATION(S):

ADOPT Personnel Adjustment Resolution No. 22208 to cancel one (1) Administrative Lieutenant (6XHB)(represented) vacant position No.12043 at a salary plan and grade V#X-2023 (\$8,893-\$11,350); cancel one (1) Sergeant (6XTA)(represented) vacant position No.3027 at salary plan and grade VHX 1835 (\$7,382- \$9,422), and add one (1) Assistant Sheriff-Exempt (6XB2)(unrepresented) position at salary plan and grade BS2-2493 (\$15,614) to the Sheriff's Office - Administrative Services Division.

FISCAL IMPACT:

Cost Savings of \$209,080 to the Office of the Sheriff's General Fund and \$68,917 savings in retirement cost.

BACKGROUND:

The addition of an Assistant Sheriff will return the Office of the Sheriff to 2012 executive

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/09/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 9, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Hallie Wachowiak,
(925) 335-1552

By: June McHuen, Deputy

level management staffing levels. The current staffing of three Assistant Sheriffs has proven to be unworkable with the additional administrative demands on law enforcement; to include recruiting, legal updates and training, reporting, as well as responsiveness to community inquiries and other county and government needs. This additional Assistant Sheriff will enable the Office of the Sheriff to be a more responsive, effective and efficient organization.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, it will impede the organization structure of the Office of the Sheriff.

CHILDREN'S IMPACT STATEMENT:

No Impact

ATTACHMENTS

P300 No. 22208