



Contra Costa County

To: Board of Supervisors
From: David Twa, County Administrator
Date: October 24, 2017

Subject: GrantStream Incorporated Master Services Contract Amendment/Extension

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Administrator, or designee, to execute a contract amendment with GrantStream, Inc., effective October 24, 2017, to extend the term through October 31, 2020 and increase the payment limit by \$43,200 to a new payment limit of \$111,200 for annual renewals of system maintenance and support for the Grants by Benevity Software-as-a-Service grant management application.

FISCAL IMPACT:

\$111,200 (100% User Fees); the annual maintenance cost of \$21,600 is budgeted under Org# 1580, Keller Canyon Mitigation Fund, FY 17/18, FY 18/19 with allocations to be appropriated for FY 19/20.

BACKGROUND:

The Department of Conservation and Development (DCD) administers, on behalf of the District V Supervisor and the Board of Supervisors, the Keller Canyon Mitigation Fund. The Board allocates Keller funds annually to community-based programs through a competitive grant program. The current in-house developed grant management system has limited capabilities and does not work with mobile computing devices. GrantStream's

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **10/24/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 24, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Joanne Buenger (925)
313-1202

cc:

management system, Benevity, will reduce manual processing of grant funds distribution. It will also provide staff with better reporting and mobile computing capabilities. This proposed contract amendment will extend the term and amend the payment limit to cover the next three annual application hosting, utilization, system maintenance and support payments.

BACKGROUND: (CONT'D)

In accordance with Administrative Bulletin No 611.0, County departments are required to obtain Board approval for single item purchases over \$100,000. The County Administrator's Office has reviewed this request and recommends approval.

CONSEQUENCE OF NEGATIVE ACTION:

The system would not be maintained and supported. Staff would not have an efficient means to administer the grant program.