



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: February 6, 2018

Subject: Add LVN Position and Cancel Registered Nurse Position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22185 to add one full-time Licensed Vocational Nurse (VT7G) position at salary plan and grade TAX-1287 (\$4,252-\$5,431) and cancel one vacant part-time Registered Nurse (VWXG) position #16336 at salary plan and grade L32-1880 (\$8,554-\$10,683) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action has an approximate annual cost of \$15,913 with pension costs of \$4,169 included. The cost will be offset 100% by Contra Costa Health Plan member fees.

BACKGROUND:

Contra Costa Health Plan (CCHP) has experienced an influx of 310,000 requests for home health care services. Per the newly implemented home health care services requirements of the Department of Health Care Services (DHCS) and Centers for Medicare and Medicaid (CMS), CCHP needs a designated position to manage the new requirement. The new position will also satisfy CCHP's corrective action plan from their 2017 DHCS audit which showed CCHP was deficient in having the proper documentation required by CMS and

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **02/06/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 6, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Shelanda Adams,
925-957-5263

cc:

BACKGROUND: (CONT'D)

Medi-Cal. Currently, CCHP is using an agency temp to fulfill the newly implemented DHCS and CMS requirements.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, Contra Costa Health Plan will continue to be deficient in having the proper documentation required by the Centers for Medicare and Medicaid and Medi-Cal, and will not be compliant.

ATTACHMENTS

P300 22185 Add LVN, Cxl PT RN in Health Services