To: Contra Costa County Housing Authority Board of Commissioners

From: Joseph Villarreal, Housing Authority

Date: October 17, 2017

Subject: COLLECTION LOSS WRITE-OFF FOR THE PERIOD ENDING SEPTEMBER 30, 2017



Contra Costa County

RECOMMENDATIONS

ADOPT Resolution No. 5207 to approve collection loss write-offs in the public housing program in the amount of \$193,229.09 for the period ending September 30, 2017.

BACKGROUND

The requested collection loss write-off reflects a total of 82 accounts for an average of \$2,356.45 per account.

Prior to submission of an account for write-off, staff makes every effort to collect money owed to HACCC. Once an account is written-off, it may be referred to a collection agency for further repayment efforts. Past participants who owe HACCC, or any other housing authority, money may be denied admission to the public housing or housing choice voucher programs in the future unless the debt is repaid. Past participants can be denied admission in the future even if their debt has been written off.

FISCAL IMPACT

Action of Board On:	10/17/2017		OTHER

Clerks Notes:

VOTE OF COMMISSIONERS

AYE: John Gioia, Commissioner

Commissioner
Diane Burgis,
Commissioner

Candace Andersen,

Commissioner

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Commissioner ATTESTED: October 17, 2017
Federal D. Glover,
Commissioner Joseph Villarreal, Executive Director

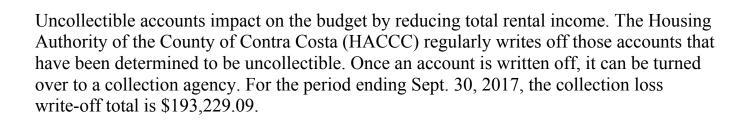
Jannel George-Oden,

Commissioner By: Jami Napier, Deputy

ABSENT: Fay Nathaniel,

Commissioner

Contact: 925-957-8028



CONSEQUENCE OF NEGATIVE ACTION

Should the Board of Commissioners elect not to adopt Resolution No. 5207 these accounts would inflate the total accounts receivable for HACCC and present an inaccurate financial picture.

ATTACHMENTS

Resolution No. 5207: Collection Write Off Vacated Collection Loss Write Off Memo