Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Interim Public Works Director/Chief Engineer

Date: October 17, 2017

Subject: Approve additional funding for relocation of District V Supervisor to 190 E. 4th Street, Pittsburg.

RECOMMENDATION(S):

APPROVE and AUTHORIZE additional funding in the amount of \$200,000 under the 4-year lease term signed on July 11, 2017, for 3,412 square feet of office space located at 190 E. 4th Street, Pittsburg, for use by the Supervisor, District V, as recommended by the Interim Public Works Director.

AUTHORIZE and direct the Auditor's Department to pay for total funding for County's share of constructing tenant improvements, architectural costs, communications, furniture and fixtures, fire and safety systems, security, signage, moving expenses, and staff time.

FISCAL IMPACT:

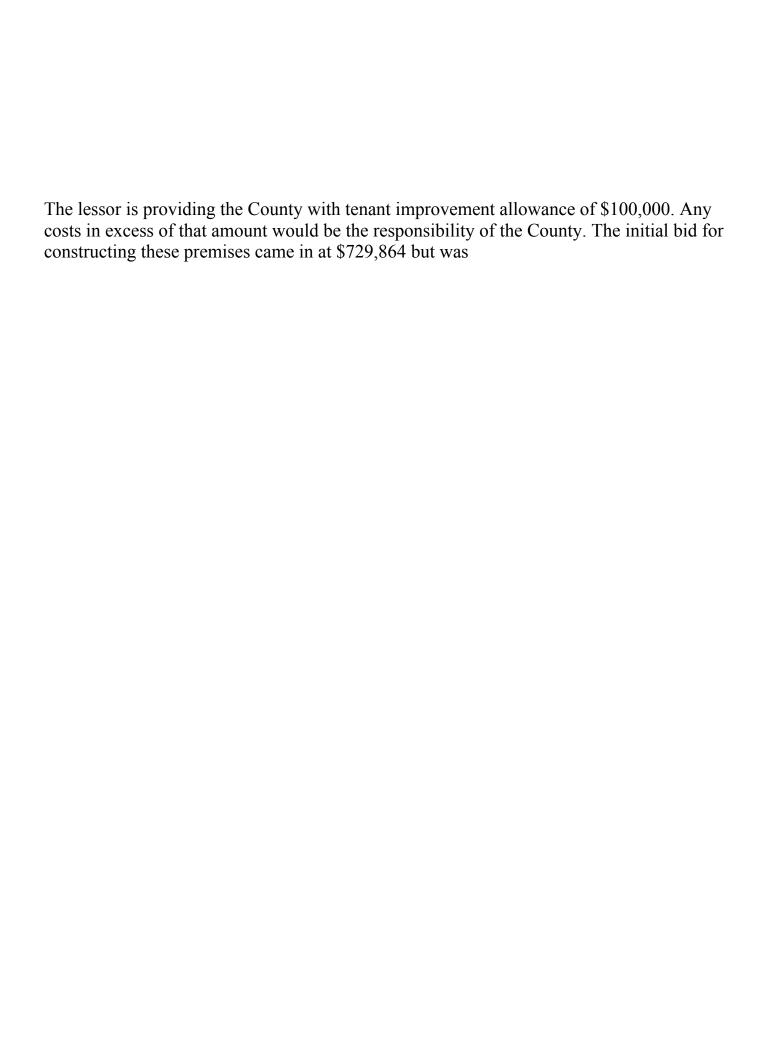
The County's share of the cost of tenant improvements will not exceed \$400,000. (100% General Fund.)

BACKGROUND:

On July 11, 2017, the Board of Supervisors approved a 4-year lease term for the relocation of District V Supervisor. The Board initially approved \$200,000 in funding for this project.

✓ APPROVE	OTHER
▼ RECOMMENDATION OF CNTY ADMINISTRATOR	
Action of Board On: 10/17/2017 APPROVED AS RECOMMENDED OTHER	
Clerks Notes:	
VOTE OF SUPERVISORS	
AYE: John Gioia, District I Supervisor	
Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board
Diane Burgis, District III	of Supervisors on the date shown.
Supervisor	ATTESTED: October 17, 2017
Karen Mitchoff, District IV Supervisor	David Twa, County Administrator and Clerk of the Board of Supervisors
Federal D. Glover, District V Supervisor	By: Stephanie Mello, Deputy
Contact: David Silva, (925)	

313-2132



BACKGROUND: (CONT'D)

later reduced to \$334,545. This additional funding will cover higher tenant improvement costs (\$43,000), architectural expenses (\$40,000), communication costs (\$32,000), furniture and fixtures (\$30,000), fire and safety systems (\$18,550), security (\$5,000), signage (\$5,000), moving expenses (\$7,500), staff time (\$18,000) and will complete the project with the relocation of the Supervisor's office.

CONSEQUENCE OF NEGATIVE ACTION:

If this additional funding is not approved, the lease will have to be terminated through negotiations resulting in additional expenses already incurred for this project.