



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: October 17, 2017

Subject: Blanket Purchase Order with Producers Dairy Products Inc.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Employment and Human Services Director, to execute a Blanket Purchase Order with Producers Dairy Products Inc. in an amount not to exceed \$400,000, for fresh dairy products for the Community Services Bureau food services division, for the period July 1, 2017 through June 30, 2021.

**FISCAL IMPACT:**

Purchase order #53159 will be executed in an amount not to exceed \$400,000. The purchase order will be funded 60% by federal Administration for Children and Families and 40% by State California Department of Education.

**BACKGROUND:**

The Employment and Human Services Department (Department), Community Services Bureau utilizes Producers Dairy Products Inc. to provide fresh dairy products to the childcare centers operated by the Department.

**CONSEQUENCE OF NEGATIVE ACTION:**

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/17/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 17, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: J. Bhambra, 313-1545

cc: Nasim Eghlima, Sam Mendoza

If not approved, County will not be able to purchase fresh dairy products for its childcare centers.

### CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

### ATTACHMENTS

Purchase Order