



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: October 17, 2017

Subject: Introduce Ordinance Code 2017-24 Amending the County Ordinance Code

RECOMMENDATION(S):

INTRODUCE Ordinance Code 2017-24 amending the County Ordinance Code Section 33-5.313 to exclude from the Merit System the classification of County Compliance and HIPAA Privacy Officer-Exempt, WAIVE Reading and Fix October 24, 2017, for adoption.

FISCAL IMPACT:

Upon approval, this action has an annual cost of approximately \$27,465 with \$6,632 in pension costs already included. The entire cost is fully offset with 100% Hospital Enterprise Fund I revenues.

BACKGROUND:

The Health Services Department is requesting to exclude from the Merit System the classification of County Compliance and HIPAA Privacy Officer-Exempt. The County Compliance and HIPAA Privacy Officer-Exempt is given a high-level authority and critical nature of the classification, and its senior policy setting role not just for the Health Services Department but for other county departments such as County Counsel, Auditor-Controller, Human Resources, Public Works, and Risk Management which are affected by the Health

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **10/17/2017** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 17, 2017

Contact: Dorette
McCollum, (925) 957-5240

David Twa, County Administrator and Clerk of the Board of
Supervisors

By: , Deputy

Information Portability and Accountability Act.

Per the Board Order approved by the Board of Supervisors in April of 2003, the HIPAA Privacy Officer is responsible for overseeing a HIPAA compliance program to ensure processes are implemented to maintain compliance with Federal and State laws related to the privacy, security, confidentiality,

BACKGROUND: (CONT'D)

and protection of information resources and health care information. This single position classification is charged with developing and administering a county-wide training program and serves as an independent body to review and evaluate all compliance issues. It also serves as the internal resource to receive and direct concerns to appropriate stakeholders for investigation and resolution of privacy matters.

CONSEQUENCE OF NEGATIVE ACTION:

There is not an appropriate classification to ensure the County's HIPAA standards and practices are in compliance with Federal and State laws.

CHILDREN'S IMPACT STATEMENT:

CLERK'S ADDENDUM

*A meet and confer meeting will be held with union representative. This matter is **RELISTED** to a future date uncertain.*

ATTACHMENTS

Ordinance Code 2017-24