



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Interim Public Works Director/Chief Engineer
Date: October 17, 2017

Subject: Approve and Authorize a Consulting Services Agreement with Willdan Engineering, Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Interim Public Works Director, or designee, to execute a Consulting Services Agreement with Willdan Engineering, effective December 1, 2017 to November 30, 2020, in an amount not to exceed \$250,000, to provide on-call land development engineering services, Countywide. Project No.: Various

FISCAL IMPACT:

100% Developer Fees.

BACKGROUND:

The Public Works Department is involved in the review of land development projects throughout the County. As part of this regular work, consultant services are required to augment staff and provide special technical assistance on an on-call basis. After a solicitation process, Willdan Engineering was one of three firms selected to provide land development engineering services. These services include researching, writing, reviewing, and preparing conditions of approval for land development entitlements as well as plan checking for conditions of approval compliance.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/17/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 17, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Caroline Tom, 925.
313-2348

CONSEQUENCE OF NEGATIVE ACTION:

Without approval from the Board of Supervisors, the Public Works Department will be unable to complete land development engineering projects in a timely manner, therefore delaying completion of current and future land development projects.