



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: October 17, 2017

Subject: 2017 Head Start Delegate Agency Contract Amendment

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Department Director, or designee, to execute a contract amendment with First Baptist Church of Pittsburg, California, to increase the payment limit by \$20,811 to a new limit not to exceed \$2,109,965 for Head Start Delegate Agency childcare services with no change to term January 1, 2017 through December 31, 2017.

**FISCAL IMPACT:**

This contract amendment will be fully funded with the cost of living increase in Federal funds from the U.S. Department of Health and Human Services, Administration for Children and Families.

**BACKGROUND:**

On August 18, 2015 (C.60), the Board of Supervisors (Board) approved and authorized the submission of the 2017 Head Start grant application to the U.S. Department of Health and Human Services, Administration for Children and Families (ACF), to continue the provision

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/17/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 17, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: CSB (925) 681-6346

cc: Christina Reich, Haydee Ilan, Carolyn Nguyen

of Head Start services in Contra Costa County. The grant included the plan submitted by the County's Head Start Delegate Agency, First Baptist Church of Pittsburg, California. The Board approved the Delegate Agency contract on December 13, 2016 (C.50). The Board also approved receipt of the cost of living adjustment from ACF at it's July 11, 2017 meeting (C.51). This board order approves the disbursement of the cost of living adjustment grant to First Baptist Church of Pittsburg, California.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, contract amendment will not be executed and First Baptist Church of Pittsburg, California will not receive additional cost of living increase from federal grant.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.