



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: October 17, 2017

Subject: Purchase Order with Proline Window Coverings, LLC

RECOMMENDATION(S):

Approve and authorize the Purchasing Agent, on behalf of the Health Services Department, to execute an amendment to the purchase order with Proline Window Coverings, LLC to increase the payment limit by \$150,000 to a new payment limit of \$249,000 for window coverings, curtain replacement and repairs at the the Contra Costa Regional Medical Center (CCRMC) and Health Centers with no change in the term of February 1, 2017 through January 31, 2018.

FISCAL IMPACT:

This purchase order will be 100% funded by Hospital Enterprise Fund I.

BACKGROUND:

Proline Window Coverings, LLC replaces, repairs, and installs all blinds, shades, and other window coverings at the CCRMC and Health Centers. The state inspector has mandated repairs, changes, and upgrades, which the vendor has done. It is necessary to add money to the purchase order to be able to pay the vendor for all the new and unanticipated work.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/17/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 17, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Anna Roth,
925-370-5101

If this change order is not approved, Proline Window Coverings, LLC will not be paid for the additional services provided to the CCRMC.