



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: October 17, 2017

Subject: Retitle the Health Plan Director of Contracting Classification to Health Services Director of Contracting and Add One Position in Health Services

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22168 to retitle and job code change to the classification of Health Plan Director of Contracting (VRGE) (represented) to Health Services Director of Contracting (VAGF) (represented) and add one full-time position at salary grade ZA5-1970 (\$8,385-\$10,192) in the Health Services Department.

FISCAL IMPACT:

Upon approval of this action, there will be an approximate annual salary and benefit cost of \$227,515. This cost will be fully offset by Hospital Enterprise Fund I.

BACKGROUND:

In 2008, the Health Services Department eliminated the Health Plan Director of Contracting position due to budget cuts; however, the duties and responsibilities associated with the classification were shifted to the Health Services Finance Division. The Department is now requesting to revise and re-title the existing classification in order to accurately reflect the organizational structure of where the job function currently resides. The new position is responsible for planning, organizing, and directing the Department's contract management

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **10/17/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 17, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Dorette McCollum,
(925) 957-5240

By: June McHuen, Deputy

and related operational activities which will include ensuring contracts and its processes meet all regulatory standards and requirements. The Department intends to recruit and fill the position once the resolution is approved.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Department will not have sufficient staff nor the appropriate classification overseeing contract management in its Finance Division.

ATTACHMENTS

P300 No. 22168 HSD