



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Interim Public Works Director/Chief Engineer  
Date: October 17, 2017

Subject: Approve a contract with Matrix HG, Inc., Countywide.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Interim Public Works Director, or designee, to execute a contract with Matrix HG, Inc., in an amount not to exceed \$5,000,000 to provide heating, ventilation and air conditioning repair services, for the period December 1, 2017 through November 30, 2020, Countywide.

**FISCAL IMPACT:**

This cost is to be funded through Facilities Services maintenance budget. (100% General Fund)

**BACKGROUND:**

Public Works Facilities Management is responsible for maintaining the heating, ventilation and air conditioning (HVAC) systems at all County facilities. The County staff performs maintenance, but is not prepared to handle repairs on the HVAC systems. As bid on BidSync #1707-235, Matrix HG, Inc., was one of the three lowest responsible and responsive vendors and has been awarded this commodity. This request is for a three year

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/17/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 17, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stan Burton, (925)  
313-7077

cc:

contract.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, heating, ventilation and air conditioning repair services with Matrix HG, Inc., will be discontinued.