



**Contra  
Costa  
County**

To: Board of Supervisors  
 From: John Kopchik, Director, Conservation & Development Department  
 Date: September 26, 2017  
 Subject: Bylaws for the Sustainability Commission

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**RECOMMENDATION(S):**

ACCEPT and APPROVE the Sustainability Commission Bylaws.

**FISCAL IMPACT:**

None

**BACKGROUND:**

On November 15, 2016, the Board of Supervisors approved the creation of the Sustainability Commission to advise the Board and County staff on implementation of the County's Climate Action Plan. The Sustainability Commission consists of 11 members and five alternates: one member and one alternate representing each supervisorial district; two members representing community groups; two members representing commercial groups; one member representing environmental justice issues; and one member who works for an education or research institution. The members were appointed by the Board on March 14, 2017, March 28, 2017, and April 18, 2017.

On June 26, 2017, the Sustainability Commission held its first meeting and reviewed draft

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/26/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
 Supervisor  
 Candace Andersen, District II  
 Supervisor  
 Diane Burgis, District III  
 Supervisor  
 Karen Mitchoff, District IV  
 Supervisor

ABSENT: Federal D. Glover, District V  
 Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 26, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jody London (925)  
 674-7871

cc:

Bylaws. Members and alternates discussed the draft Bylaws and had a number of suggestions; therefore, the matter was tabled until the next meeting so staff could update the draft Bylaws to reflect member suggestions and consult with County Counsel.

BACKGROUND: (CONT'D)

At its next meeting, August 28, 2017, the Commission approved the updated Bylaws. The Bylaws will go into effect upon approval by the Board of Supervisors.

CONSEQUENCE OF NEGATIVE ACTION:

The Sustainability Commission will not have a framework for its operation.

ATTACHMENTS

Sustainability Commission Bylaws