



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: September 19, 2017

Subject: Purchase Order with Mobile Instrument Service

RECOMMENDATION(S):

Approve and authorize the Purchasing Agent to execute, on behalf of the Health Services Department, an amendment to Purchase Order # F01722 with Mobile Instrument Service to increase the payment limit by \$150,000 to a new payment limit of \$249,000 for the cleaning, sharpening, and maintenance of surgical instruments for the Contra Costa Regional Medical Center (CCRMC) and Health Centers with no change in the original term of December 1, 2015 through November 30, 2017.

FISCAL IMPACT:

Upon approval, this amendment will be 100% funded by Hospital Enterprise Fund I.

BACKGROUND:

Mobile Instrument Service has overseen the maintenance of the surgical instruments for the CCRMC, but has never provided the same service for the Health Centers. A recent state survey revealed that many of the instruments at the Health Centers had not been maintained according to industry standards. In order to pass the state inspection, the vendor performed emergency cleaning and sharpening of all the instruments in Health Services.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/19/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 19, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Anna Roth,
925-370-5101

cc: Tscott, Marcy Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this change order is not approved, the CCRMC and Health Centers will be unable to continue to use the vendor for maintenance of surgical instruments.