



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Interim Public Works Director/Chief Engineer
Date: September 26, 2017

Subject: Approve a Purchase Order with Superior Auto Parts Warehouse.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Interim Public Works Director, a purchase order with Superior Auto Parts Warehouse, in an amount not to exceed \$125,000, for vehicle parts and accessories for the period of October 1, 2017 through September 30, 2019, Countywide.

FISCAL IMPACT:

This cost is to be funded through Fleet Services Internal Service Fund budget. (100% Fleet Services Internal Service Fund)

BACKGROUND:

Fleet Management is responsible for vehicle maintenance. Auto parts are an important commodity for this. As bid on BidSync #1708-238, Superior Auto Parts submitted a bid for vehicle parts and accessories. The original bid was for two years with three possible one-year extensions. This request represents the initial two year term.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/26/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 26, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stan Burton, (925)
313-7077

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, purchase of vehicle parts and accessories will not proceed.