



**Contra
Costa
County**

To: Board of Supervisors
From: Joseph E. Canciamilla, Clerk-Recorder
Date: September 19, 2017

Subject: Annual Electronic Recording Memorandum of Understanding

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Clerk-Recorder, or designee, to execute an addendum to the Memorandum of Understanding with the California Department of Justice to pay the State an amount not to exceed \$10,000 for the County's participation in the Electronic Recording Delivery System Program, for the period July 1, 2017 through June 30, 2018.

FISCAL IMPACT:

There is no impact to the County General Fund for this program. It will be funded by dedicated Electronic Recording Delivery Trust Fund monies (2454). The cost is determined annually based on the number of participating counties and the number of real property documents recorded the previous year. Contra Costa's share for FY 2017/2018 is \$8,647.73.

BACKGROUND:

On November 1, 2005, the Board approved and authorized the County Clerk-Recorder to participate in the Electronic Recording Delivery System Program and to enter into a Memorandum of Understanding with the State Attorney General for oversight of the program. The program enabled the County to improve and modernize its systems of

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/19/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 19, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Laura Wilson
925-335-7921

cc:

recording and handling real property documents by electronically receiving documents from trusted and contracted agencies. Government Code section 27393 requires the Attorney General to develop regulations for review, approval, and oversight of the California Electronic Recording Delivery Program. Government Code section 27397 requires

BACKGROUND: (CONT'D)

any county that establishes an electronic recording system to pay the Attorney General for the cost of regulation and oversight of the program. This Memorandum of Understanding permits Contra Costa to pay the Attorney General each year for its proportionate cost of developing and implementing the California Electronic Recording Delivery Program.

CONSEQUENCE OF NEGATIVE ACTION:

Services to residents will decline if Contra Costa does not continue participation in the California Recording Delivery System Program.

ATTACHMENTS

ERDS Addendum to MOU FY 2017/2018