



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Interim Public Works Director/Chief Engineer
Date: October 17, 2017

Subject: Execute a Lease Agreement with the City of Brentwood for the Sheriff-Coroner Department.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Interim Public Works Director, or designee, to execute on behalf of the County, a lease between the County, as tenant, and the City of Brentwood, as landlord, for a portion of the City-owned property located at 9100 Brentwood Blvd., Brentwood for an initial term of ten years at \$2,000 per month during the initial term.

AUTHORIZE the Interim Public Works Director, or designee, to exercise any options to extend the lease beyond its initial ten-year term.

FISCAL IMPACT:

The lease will obligate the County to pay a rent of \$24,000 per year during the initial ten-year term. The lease includes a work letter that describes improvements to be made to the building and the parking lot to accommodate County personnel at the site. Under the work letter, the County is obligated to spend up to \$248,800 on the improvements, which will be carried out by the City. (100% Sheriff-Coroner)

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **10/17/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 17, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Stacey Sinclair (925)
313-2130

cc:

BACKGROUND:

The Office of the Sheriff's Delta Patrol station is currently housed in the old Oakley Library. The current site is inadequate for the Sheriff's needs. In addition

BACKGROUND: (CONT'D)

to not being centrally located in East County, it is in a state of disrepair. Moving the Sheriff's Delta Patrol Station to the Brentwood Police Department building will provide a modern, clean and professional work environment that is ideally located for service to all East County residents. The relocation will also allow for a collaborative approach to policing in East County, as it will provide an excellent opportunity for Sheriff's Office Deputies to work closely with Brentwood PD Officers to exchange area information and crime trends.

The lease has an initial term of ten years with fixed rents and two 5-year renewal options, also with fixed rents. The tenant improvements and the new parking lot for the Sheriff will provide adequate space for operations and for all the Sheriff vehicles assigned in East County.

The County has agreed to front the funds for the tenant improvements inside the building and the new parking lot. Any amounts that are advanced and not used will be refunded to the County.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the lease will result in having to find new space for Sheriff-Coroner Department, which may result in higher costs to the County.