



**Contra
Costa
County**

To: Board of Supervisors
From: Gus Kramer, Assessor
Date: September 19, 2017

Subject: APPROVE and AUTHORIZE Amendment No. 1 to Software and Services Agreement with The Sidwell Company

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Assessor, or designee, to execute Amendment No. 1 to Software and Services Agreement with The Sidwell Company, effective September 19, 2017, to increase the payment limit by \$20,000, to a new payment limit of \$119,880, with no change to the term, to provide additional parcel fabric conversion services for the Parcel Fabric Geographic Information System (GIS) Conversion Project.

FISCAL IMPACT:

100% General Fund

BACKGROUND:

In April of 2017, the Assessor's Office received approval to contract with The Sidwell Company to install and configure software, and provide technical support services and training necessary for the Assessor's Office to transition from a Computer Aided Drafting (CAD) based mapping environment to a Parcel Fabric Geographic Information System (GIS) based mapping environment.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **09/19/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 19, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Danielle Gomez, (925)
313-7508

cc:

During the clean-up process, The Sidwell Company discovered that the number of parcel boundary features (curves and lines) required for the clean-up is significantly higher

BACKGROUND: (CONT'D)

than originally anticipated. This cleaning and scrubbing of thousands of linear parcel boundary features is necessary to optimize the performance of data in the parcel fabric model and will ultimately reduce thousands of vertices in linear data without reducing the integrity of the parcel features in the GIS.

In order to complete the above data clean-up portion of the project, the Assessor's Office will require additional parcel fabric conversion services from The Sidwell Company. Amendment No. 1 will provide for the additional services. The Assessor's Office recommends that the Board of Supervisors approve Amendment No. 1, increasing the payment limit by \$20,000, to a new payment limit of \$119,880.

CONSEQUENCE OF NEGATIVE ACTION:

If the amendment is not approved, The Sidwell Company will not be able to properly clean the data and the project will suffer as a result.