



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 12, 2017

Subject: Early Head Start Program Improvement Grant

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment & Human Services Department director, or designee, to submit an application to and accept funding from the Department of Health and Human Services, Administration for Children and Families, in an amount not to exceed \$24,400 for a supplemental, one-time grant to provide quality enhancement improvements at Early Head Start program centers.

**FISCAL IMPACT:**

The County will receive a one-time federal grant in an amount not to exceed \$24,400. As Grantee, the County is required to generate a 20% non-federal match, however the Department will seek a waiver of the match requirement. The match is usually achieved through collaboration with State Child Development programs and the volunteer hours accrued by Head Start parents and community partners. With this grant, there will be no community or parent involvement. Historically, the Department has been successful in receiving match waivers for similar grant programs.

**Early Head Start Program Improvement Grant**

Federal Amount (80%): \$24,400

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/12/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor

Candace Andersen, District II  
Supervisor

Diane Burgis, District III  
Supervisor

Karen Mitchoff, District IV  
Supervisor

Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 12, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: CSB (925) 681-6389

cc: Nasim Eghlima, Christina Reich, Haydee Ilan

Match Amount (20%, seeking waiver): \$6,100

Total (100%): \$24,400

CFDA #93.600

## BACKGROUND:

Contra Costa County submits an application annually to the U.S. Department of Health and Human Services, Administration for Children and Families, as the Head Start grantee. This board order presents an opportunity for the County to apply for a supplemental, one-time grant to support health and safety quality improvement efforts at County Head Start and Early Head Start programs. The funding term will be for a one year project period, but the specific term has yet to be determined.

If the grant is received, the funds are proposed to be used on the following projects:

- Upgrade / install surveillance and remote door release systems (Ambrose in Bay Point and George Miller Concord Children's Center)
- Resurface playground area (Balboa Children's Center, Richmond)

## CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County will be unable to apply for a grant to cover the cost of implementing facility and safety improvements.

## CHILDREN'S IMPACT STATEMENT:

The Community Services Bureau of the Employment & Human Services Department's Head Start program supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income pregnant women and families throughout Contra Costa County.

## ATTACHMENTS

Budget narrative