



Contra
Costa
County

To: Board of Supervisors
From: Sharon Offord Hymes, Risk Manager
Date: September 12, 2017

Subject: Discharge from Accountability for Uncollected Accounts for Risk Management

RECOMMENDATION(S):

AUTHORIZE the discharge from accountability for 18 delinquent accounts transferred from the Office of Revenue Collection totaling \$30,602.80 which have been deemed uncollectible.

FISCAL IMPACT:

The accounts to be discharged total \$30,602.80. The past due amounts were transferred from closed accounts which ORC was unable to collect. These are 100% Internal Service Funds.

BACKGROUND:

Collections from third parties for damage to County property or County personnel. When the accounts were returned to Risk Management we made every effort to collect but were unsuccessful on those accounts held in our records. The Division requests a discharge from accountability.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **09/12/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 12, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Sharon Hymes-Offord
925 335-1450

By: Stephanie Mello, Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Risk Management would need additional assistance in the collection process including but not limited to legal consult.