



**Contra  
Costa  
County**

To: Board of Supervisors

From: Brian M. Balbas, Interim Public Works Director/Chief Engineer

Date: September 12, 2017

Subject: ADOPT Resolution of Acceptance and Notice of Completion for the Emergency and Imaging Department Expansion Project at CCRMC (WH504B)

**RECOMMENDATION(S):**

(1) ADOPT Resolution No. 2017/321 accepting as complete the construction contract work performed by C. Overaa & Co., for the Emergency and Imaging Department Expansion and Reconfiguration on the 3<sup>rd</sup> Floor at the Contra Costa Regional Medical Center, 2500 Alhambra Avenue, Martinez project.

(2) DIRECT the Clerk of the Board to file with the County Recorder a certified copy of Resolution No. 2017/321 and the attached Notice of Completion no later than fifteen (15) days after adoption.

**FISCAL IMPACT:**

There is no direct fiscal impact resulting from the adoption of the Resolution of Acceptance and Notice of Completion, but the adoption and recording will limit the period for filing stop payment notices and bond claims on this contract.

**BACKGROUND:**

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **09/12/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 12, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Ramesh Kanzaria,  
(925) 313-2000

By: June McHuen, Deputy

cc:

The main purpose of this project was to expand the Emergency Department (ED) fast track area at the Contra Costa Regional Medical Center (CCRMC) to help decrease the number

### BACKGROUND: (CONT'D)

of annual patient visits to the ED. The ED was operating at twice the design capacity.

The project, which involves approximately 5,960 square feet of interior modifications and improvements for fast track and patient triage on the third floor (Emergency and Imaging Departments), resulted in reconfiguration of waiting and reception, triage and registration, exam rooms, medication room, radiology reading room, offices and work areas requiring new partitions, suspended ceilings, flooring, painting, casework, plumbing, HVAC, electrical, telephone/data communications, etc. The area of interior improvements is located in the west side of the five-story hospital building.

On November 17, 2015, the County entered into a construction contract with C. Overaa & Co. for the subject project. The above contract has been completed in accordance with the approved plans and specifications. It is recommended that the work covered by the contract be accepted by adopting a Resolution of Acceptance and Notice of Completion (Resolution No. 2017/321).

### CONSEQUENCE OF NEGATIVE ACTION:

Accepting a contract as complete is standard procedure and allows for proper closeout of the contract. If the above contract is not accepted as complete, the period for filing stop payment notices and bond claims may be extended.

### ATTACHMENTS

Resolution No. 2017/321

Notice of Completion