



**Contra  
Costa  
County**

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: August 15, 2017

Subject: Purchase Order with Metropolitan Van and Storage, Inc.

**RECOMMENDATION(S):**

Approve and authorize the Purchasing Agent, on behalf of the Health Services Department, to execute a Purchase Order with Metropolitan Van and Storage, Inc., in an amount not to exceed \$300,000, for storage, delivery and installation of furniture and equipment, and for the storage of files for the Contra Costa Regional Medical Center (CCRMC) and the Contra Costa Health Centers, for the period from October 1, 2017 through September 30, 2019.

**FISCAL IMPACT:**

100% funding is included in the Hospital Enterprise Fund I Budget.

**BACKGROUND:**

Metropolitan Van and Storage, Inc. receives and stores equipment and furniture for the CCRMC and Health Centers until such time as these items are ready to be delivered and installed. Metropolitan Van and Storage, Inc. also stores files for CCRMC and Health Centers. This service is needed due to lack of available storage space at CCRMC.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this Purchase Order is not approved, CCRMC and the Health Centers will

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/15/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 15, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Anna Roth,  
925-370-5101

cc: Tasha Scott, Marcy Wilhelm, Margaret Harris



CONSEQUENCE OF NEGATIVE ACTION: (CONT'D)

be unable to order equipment and furniture until the time it can be directly installed since the suppliers cannot guarantee delivery dates and there is no place to store these items. This could result in delays in relocating staff and refurbishing office space, and could negatively impact our ability to provide timely patient care since clinic expansion requires the timely delivery of furniture and equipment to meet the needs of our patients.