



Contra
Costa
County

To: Board of Supervisors
From: Todd Billeci, County Probation Officer
Date: August 15, 2017
Subject: Payment to the Office of Traffic Safety

RECOMMENDATION(S):

AUTHORIZE the Auditor-Controller's Office to submit a payment in the amount of \$4,902 to the California Office of Traffic Safety for reimbursement of an overpayment related to the Felony Driving Under the Influence (DUI) grant program.

FISCAL IMPACT:

The reimbursement amount of \$4,902 will be paid with General Fund dollars in the Probation Department budget.

BACKGROUND:

Since 2010, the Probation Department has had a grant through the Office of Traffic Safety (OTS) to reduce DUI related fatalities, injuries, and DUI recidivism. This grant funds two full-time Deputy Probation Officers (DPOs). In February 2017, this grant program was audited. The two DPOs assigned to this grant are long term County employees. County employees can accrue up to two years of vacation time for use at a later time. During the grant period the DPOs assigned to this grant used more time than they would earn in a 12 month period by using their previous vacation accruals. It is the opinion of the Office of Traffic Safety that no more than 12 months of vacation accruals should be charged to the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **08/15/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 15, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Danielle Fokkema,
925-313-4195

By: June McHuen, Deputy

cc:

grant. The over-claimed amount was \$4,902 and the Probation Department has been asked to submit this reimbursement as soon as possible.

CONSEQUENCE OF NEGATIVE ACTION:

Failing to reimburse the Office of Traffic Safety would jeopardize any continued funding available to the County.

CHILDREN'S IMPACT STATEMENT:

No impact.