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Contra Costa County

To: Board of Supervisors

From: Melinda Cervantes, County Librarian

Date: August 1, 2017

Subject: Bibliotheca LLC Equipment and Software Maintenance Renewal

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Bibliotheca, LLC, in an amount not to exceed \$185,000, and a Service and Maintenance Agreement with Bibliotheca, LLC for software and equipment maintenance for library book and media security and inventory equipment, and customer self-service equipment, for the period July 1, 2017 through June 30, 2018.

## **FISCAL IMPACT:**

The cost is appropriated in the Library's FY 2017/2018 budget.

## **BACKGROUND:**

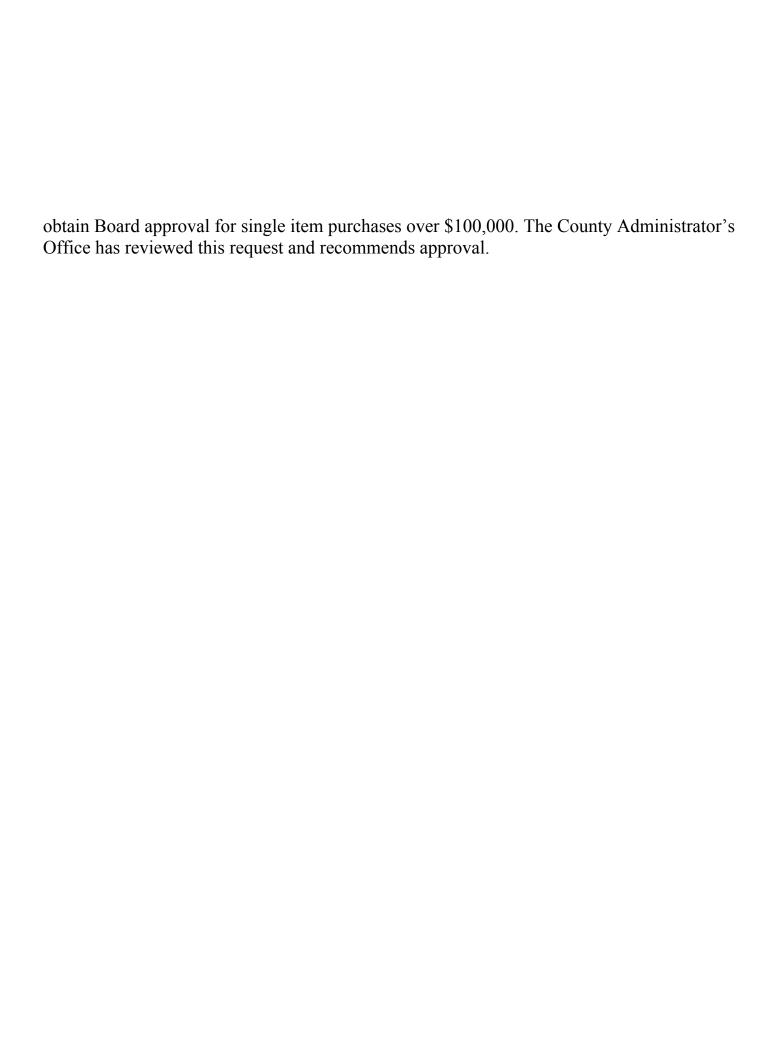
Bibliotheca, LLC equipment is used throughout the library's 26 locations. The Service and Maintenance Agreement covers equipment plus software and includes labor, parts, and equipment modifications. Service can be requested via an 800 number 24 hours 7 days a week. The equipment under the Service and Maintenance Agreement is used for book/media security equipment, inventory equipment, and customer self-service equipment.

In accordance with Administrative Bulletin No 611.0, County Departments are required to

✓ APPROVE	OTHER
▼ RECOMMENDATION OF CNTY ADMINISTRATOR	
Action of Board On: 08/01/2017 APPROVED AS RECOMMENDED OTHER	
Clerks Notes:	
VOTE OF SUPERVISORS	
AYE: John Cinia District I Symposican	
AYE: John Gioia, District I Supervisor	
Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board
Diane Burgis, District III	of Supervisors on the date shown.
Supervisor	ATTESTED: August 1, 2017
Karen Mitchoff, District IV Supervisor	David Twa, County Administrator and Clerk of the Board of Supervisors
Federal D. Glover, District V Supervisor	By: June McHuen, Deputy
Contact: Chad Halton	

Contact: Chad Helton,

925-608-7728



## **CONSEQUENCE OF NEGATIVE ACTION:**

This support is a critical to maintaining book/media security and inventory equipment, and customer self-service equipment. Without it, the Library would be unable to resolve issues that arise during the normal course of County business.