



**Contra  
Costa  
County**

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: August 15, 2017

Subject: Amend/Extend Contract with Mohammed A. Gaffar (dba Sierra Consulting) for Consulting and Programming Support

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Administrator, or designee, to execute a contract amendment effective August 15, 2017 with Mohammed A. Gaffar (dba Sierra Consulting), to extend the term from August 31, 2017 through August 31, 2019 and increase the payment limit by \$140,000 to a new payment limit of \$290,000, to provide continuing consulting and programming support services.

**FISCAL IMPACT:**

The entire cost is recovered from the user departments through DoIT's billing process.

**BACKGROUND:**

This contract is used to provide testing, analyzing, and troubleshooting of a number of Client Correspondence HP Exstream conversion issues. In accordance with Administrative Bulletin 605, service contracts exceeding \$100,000 require the approval of the Board of Supervisors.

**CONSEQUENCE OF NEGATIVE ACTION:**

If the requested action is not approved, the user department will be without the support

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **08/15/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 15, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Joanne Buenger, Deputy  
CIO 925-313-1202

By: June McHuen, Deputy

cc:

necessary to keep any CalWIN consortium client correspondence in production.