



Contra  
Costa  
County

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: August 15, 2017

Subject: Contract amendment with Dahlin Group, Inc., for planning services for the Oak Park Sale of Surplus ( South Pleasant Hill Parcels).

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Dahlin Group, Inc., effective June 1, 2017, to extend the term from August 31, 2017 to August 31, 2018, for continued real estate planning services for the Oak Park Sale of Surplus (South Pleasant Hill Parcels), Pleasant Hill area. (District IV)

**FISCAL IMPACT:**

All costs associated with this contract will be offset by 100% of the Oak Park Sale of Surplus proceeds.

**BACKGROUND:**

On February 9, 2016, the Board of Supervisors approved and authorized the Public Works Director, or designee, to execute a contract with Dahlin Group, Inc., (Dahlin) in the amount of \$250,000 to provide planning services for the Oak Park Sale of Surplus Properties. In preparation of placing the parcels on the market, Dahlin was selected after a solicitation process to assist staff with planning services.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/15/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 15, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Karen Laws (925)  
313-2228

cc:

County Staff is currently in the planning process and still requires planning assistance from Dahlin.

CONSEQUENCE OF NEGATIVE ACTION:

Staff will not be able to move forward with the planning process, which would delay placing parcels on the market.

ATTACHMENTS

Contract Extension Agreements