



Contra  
Costa  
County

To: Board of Supervisors

From:

Date: September 12, 2017

Subject: Contract amendment with Smith & Associates, Inc., for on-call appraisal services for various projects

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Interim Public Works Director, or designee, to execute, on behalf of the County, a contract amendment with Smith & Associates, Inc., effective May 24, 2017, to increase the payment limit by \$100,000, to a new payment limit of \$190,000, and extend the termination date from May 24, 2017 to May 24, 2018, to continue to provide on-call appraisal services, Countywide.

**FISCAL IMPACT:**

100% Various Funds

**BACKGROUND:**

In March 2015, the Public Works Department Real Estate Division requested a statement of qualifications from various appraisal firms. After conducting interviews, Smith & Associates, Inc., were selected to provide appraisal services for road, flood control, airport and various other projects.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/12/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 12, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Karen Laws (925)  
313-2228

cc:

The Real Estate Division continues to have a need for on-call appraisal services. Extending this contract will allow the Division to obtain appraisal services when needed without unnecessary delays.

CONSEQUENCE OF NEGATIVE ACTION:

The Public Works Department will be unable to deliver timely appraisal reports for various projects.

ATTACHMENTS

Contract Amendment Agreement