



Contra
Costa
County

To: Board of Supervisors
From: Dianne Dinsmore, Human Resources Director
Date: August 1, 2017

Subject: Add one Human Resources Manager-Exempt position and cancel the Employee Benefits Manager-Exempt

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22117 to add one (1) full-time Human Resources Manager-Exempt (AGD4) (unrepresented) position at salary plan and grade B85 1954 (\$8,256.60 - \$11,064.64) and cancel one (1) Employee Benefits Manager-Exempt (AGD2) (unrepresented) position number 12680 at salary plan and grade B85 1953 (\$8,248.43 - \$11,053.69) in the Human Resources Department.

FISCAL IMPACT:

Upon approval, this action will result in an annual cost increase of approximately \$132 and has been approved in the Human Resources Department's FY 17-18 budget. (Offset through the Benefits Administration Fee)

BACKGROUND:

The Human Resources Department has reorganized the management structure to meet the immediate operational needs and support the future needs of the department. The addition of this Human Resources Manager position will complete the organizational restructure of the department.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **08/01/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 1, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Dianne Dinsmore, 925
335-1770

CONSEQUENCE OF NEGATIVE ACTION:

Without approval, the Human Resource Department will not meet current and future operational needs.

ATTACHMENTS

P300 22117