



**Contra
Costa
County**

To: Board of Supervisors
From: Melinda Cervantes, County Librarian
Date: September 12, 2017

Subject: Increase the Hours of Two Librarian Positions in the Library Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22115 to increase the hours of two (2) part-time (32/40) Librarian (3AWA) (represented) vacant positions Nos. 6069 and 11671 at salary plan and grade QXX 1341 (\$4,485 - \$5,728) to full-time (40/40) in the Library Department at the El Cerrito Library.

FISCAL IMPACT:

Upon approval, this action will result in an annual cost to Library funds of approximately \$36,150. No fiscal impact to the County general fund. These positions are funded in the Library budget and the increase in hours will be funded by the City of El Cerrito.

BACKGROUND:

The Library provides funding sufficient for community libraries to be open a minimum of thirty-five (35) hours a week. The City of El Cerrito has agreed to provide additional funding to increase the hours the El Cerrito Library is open from thirty-five (35) hours and five (5) days a week, to fifty (50) hours and seven (7) days a week.

This increase in service hours will provide increased access to computers and programming

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **09/12/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 12, 2017

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Michelle McCauley,
(925) 608-7702

By: June McHuen, Deputy

for the community. Staff will be able to provide outreach to the community, seek grants and develop partnerships.

CONSEQUENCE OF NEGATIVE ACTION:

If these position changes are not implemented, the Library will have insufficient staffing levels to support the significant increase in Library hours and keep its commitment to the City and community of El Cerrito.

ATTACHMENTS

P300 22115 Inc 2 PT Librarian to Full Time